



MARRIAGE CERTIFICATE APPLICATION

Town Clerk's Office: 603-640-3200; townclerk@hanovernh.org

P.O. Box 483 – 41 South Main Street – Hanover, NH 03755

INSTRUCTIONS:

1. If requesting by mail, **enclose a photocopy of picture identification of the person requesting the record** (driver's license, passport or other picture identification); you will be asked to present a photo ID if requesting the record in person.
2. Person requesting certificate must be oneself or have a close familial relationship as defined below, or have a direct and tangible interest (a guardian or respective legal representative).
3. Payment in cash, check or money order payable to the Town of Hanover – do not send cash for mail requests
4. If requesting by mail, include a **self addressed stamped envelope** for the return of the certificate and mail request package to HANOVER TOWN CLERK – PO BOX 483 – HANOVER, NH 03755-0483.

PLEASE TYPE OR PRINT CLEARLY

Number of Certificates Requested: _____ Fee: **\$15.00*** for the first certificate and **\$10.00** for each additional

Prior Full Name of Groom/Person A (First, Middle, Last): _____

Prior Full Name of Bride/Person B (First, Middle, Last): _____

Date of Marriage (Month, Day, Year): _____

Place of Marriage (City or Town in New Hampshire): _____

Purpose for which the certificate is requested: _____
(Example: records, genealogy, insurance, legal, name change)

Name and Address to send certificate(s): _____

Telephone/Email Address (in case we need to contact you): _____

Your Signature: _____ (all unsigned requests will be rejected)

Date: _____ Relationship to Registrant: _____ (see below)

The following stipulations apply to your relationship to the individual:

- ✓ *Records 50 years and older are public record and familial relationship is not required.*
- ✓ *Records for events occurring within 50 years of date requested must have a familial relationship of mother, father, brother, sister, uncle, aunt, niece, nephew, grandparent, and step parents; or have a direct and tangible interest in this record, such as a guardian or a legal representative.*

PLEASE NOTE: As of April 2017, Marriage records for the entire State of New Hampshire can now be issued by any City/Town Clerk in New Hampshire from 1960 – present

A fee of **\$15.00 is required by law for the search of the file for any one record whether the record is located or not.*

NOTICE: Any person shall be guilty of a Class B Felony if he/she willfully and knowingly make any false statement in an application for a certified copy of a vital record as per RSA 126:24.