

Town of Hanover

FY26-FY31 Capital Improvement Program

Capital Improvement Program Committee
Report to the Selectboard

February 1, 2025

CAPITAL IMPROVEMENT PROGRAM COMMITTEE
TOWN OF HANOVER FY26-FY31 CAPITAL IMPROVEMENT PROGRAM

Acknowledgements

The Capital Improvement Program Committee (CIPC) is very grateful to Hanover Town management and staff members for their generous assistance in aiding the committee in gathering information for its annual review of the Town's capital planning. Special thanks are due to:

- Rob Houseman, Town Manager
- Ellen Bullion, Finance/Administrative Services Director
- Peter Kulbacki, Public Works Director
- Tom Grantham, Accounting and Human Resources Analyst
- Kerry Osgood, Administrative Assistant to the Fire Chief
- Kate Shea, Administrative Assistant to the Town Manager

They have helped the committee collect and review an enormous amount of information. Their excellent support notwithstanding, any errors or omissions resulting from the CIPC's review and presentation of findings are solely the committee's responsibility.

Capital Improvement Program Committee

Pursuant to RSA 674:5, on May 9, 2023, Hanover Town Meeting passed Article Thirty-Two authorizing the Selectboard to appoint a Capital Improvement Program Committee, including at least one member of the Planning Board, to discuss, prepare and amend a recommended program of municipal capital improvement projects forecast over a period of at least six years. Subsequently, at its meeting on September 11, 2023, by unanimous vote the Selectboard formally established the CIPC. The CIPC delivered the Town of Hanover's first Capital Improvement Program for fiscal years 2025 through 2030 to the Selectboard on February 16, 2024. In fiscal year 2025, at its meetings on August 5 and October 7, 2024, the Selectboard appointed the following eight committee members to prepare the Capital Improvement Program for fiscal years 2026 through 2031:

- Carey Callaghan, Selectboard member
- Jennie Chamberlain, Selectboard member
- John Dolan, Finance Committee member
- Brian Edwards, Planning Board member
- Kim Hartmann, Hanover School District Board member
- Kari Asmus, public member-at-large
- Evan Gerson, public member-at-large
- Lawrence Walters, alternate public member-at-large

John Dolan served as committee chair, and Jennie Chamberlain served as vice-chair.

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Executive Summary

This report of the Capital Improvement Program Committee (CIPC) is the Town of Hanover's formal Capital Improvement Program (CIP). The CIP identifies Hanover's capital needs based on requests submitted by Town departments and indicates how they might be funded over a six-year period. The CIP is a planning document intended to support and promote: identification of potential capital improvement projects; public discussion of proposed projects' feasibility, impact, and urgency; thorough capital project design, scope definition, and cost estimation; and financial planning to fund approved projects in a way that makes efficient use of Town resources.

A true Capital Improvement Program consists mainly of initiatives or projects designed to augment community infrastructure to meet significant new service requirements. However, because of the Town's continued reliance on its Capital Asset Financing Plan process to compile and review capital expenditure request information, the FY26-FY31 CIP is again a hybrid capital improvement/capital replacement program that includes a few new capital projects along with capital replacements that were scheduled in prior years.¹

The committee focused on assessing 17 capital expenditures proposed by Town departments for funding in FY26. These are listed in the table below. (Another 138 expenditures proposed for the FY27-FY31 period were reviewed also but not assessed in detail.) *Based on its assessment, the CIPC recommends appropriations be made in FY26 for the two new capital improvement projects and the 15 previously scheduled capital asset replacements below.*

*Capital Projects/Assets Recommended for FY26 Funding by Capital Reserve Fund and Project/Asset Type**

Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost	
				\$	% of FY
Sewer Capacity Study Phase 1	Public Works	To Be Determined	20	\$ 115,000	5.7%
Storm Drainage Study Phase 1	Public Works	To Be Determined	20	\$ 190,000	9.3%
		New Subtotal		\$ 305,000	15.0%
HVAC Controls PD	Buildings	Building	20	\$ 30,000	1.5%
Overhead Doors Etna FD	Buildings	Fire	20	\$ 14,250	0.7%
Hayes Hill Radio Building	Dispatch	Dispatch	50	\$ 70,000	3.4%
Fire Car 1	Fire	Fire	10	\$ 87,418	4.3%
Stairwell Maintenance	Parking	Parking	10	\$ 77,400	3.8%
Safety Rescue Equipment	Police	Police	5	\$ 67,500	3.3%
Truck 11 - 10 wheeler with plow	Public Works	Highway	12	\$ 288,176	14.2%
Backhoe Loader DPW	Public Works	Highway	15	\$ 160,000	7.9%
Truck 1	Public Works	Highway	10	\$ 75,000	3.7%
Maple Street Sidewalk gap	Public Works	Municipal Transportation	25	\$ 44,500	2.2%
Lebanon/Summer Video Detection System	Public Works	Road Construction	20	\$ 28,000	1.4%
Backhoe loader LMC1/2	Public Works	Waste_Water	10	\$ 80,000	3.9%
Backhoe Loader WTF1/2	Water	Water	10	\$ 80,000	3.9%
Balch Hill Water Storage Tank Paint	Water	Water	30	\$ 550,000	27.0%
Greensboro Booster Pumps	Water	Water	20	\$ 76,500	3.8%
Previously Scheduled Subtotal				\$ 1,728,744	85.0%
**New" or "Previously Scheduled"				TOTAL	\$ 2,033,744
					100.0%

Regarding capital expenditures proposed for FY27-FY31, the CIPC this year makes no recommendations about whether they should be funded in the future. For reference, these proposals are listed without comment in **Section 4** and include 13 new capital improvement projects and 125 previously scheduled asset replacements.

¹ Historically, Hanover's capital planning entailed inventorying and financing the replacement or upgrading of existing hard assets (e.g., roads, bridges, buildings, etc.). As part of the annual budget process, departments with large asset inventories (e.g., DPW, HFD, and HPD) would submit requests for asset replacements in specific years. These replacements then would be scheduled and updated in the ten-year Capital Asset Financing Plan maintained by the Public Works Director.

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1) Capital Improvement Program (CIP) Purpose

As authorized by Town Meeting, the CIPC is responsible for developing Hanover's Capital Improvement Program (CIP). Based on capital expenditure requests submitted as part of the Town's annual budget process, the CIP identifies the capital needs of the Town and the capital reserve funds and other known sources from which these needs currently are expected to be funded over a six-year period. It describes long-term capital needs for municipal services, including roads and other modes of transportation, police, fire, parks and recreation, water, sewer, libraries, and other Town government functions.

The Capital Improvement Program (CIP) is a planning document. As such, it is updated annually and subject to change as the needs of the Town change. Each year, adjustments may be made to the CIP to accommodate new regulations, growth in population, new transportation options, changes in Town priorities, or other needs. The CIP is intended to support and promote:

- Identification of potential capital improvement projects;
- Public discussion of identified projects;
- Careful consideration of projects' feasibility, impact, and urgency;
- Thorough capital project design, scope definition, and cost estimation; and
- Financial planning to fund approved projects in a way that makes efficient use of Town resources and taxes, and "smooths" them over multiple years.

An important goal of the Capital Improvement Program is to establish a system of procedures and priorities by which to evaluate capital improvement projects with regard to public safety requirements, public need, project continuity, financial resources, and the Town's strategic goals.

2) CIP Project Criteria and Need Assessment

For developing Hanover's Capital Improvement Program, the CIPC adopted last year certain criteria that a proposed capital improvement project/asset purchase must meet to be included in the program. The committee also established categories to indicate the relative urgency of need for projects and assets included in the program.

Project Qualification

To be included in the Town's Capital Improvement Program, a capital project or asset purchase must have an estimated aggregate cost over one or more years of at least \$100,000, and the resulting capital improvement or asset must have an expected useful life of at least eight years. (Planning studies required to design or otherwise support capital improvement projects and their related cost estimates also are eligible for inclusion in the CIP.) In addition, the project must contribute significantly to fulfillment of at least one of the following Town purposes, including to:

- Improve public health, welfare, and/or safety;
- Increase the efficiency, capacity, sustainability, and/or accessibility of Town operations and services;
- Support implementation of the Sustainability Master Plan, Walk Bike Plan, or other Town-adopted plans;
- Maintain, expand, or replace Town infrastructure or land.

To ensure its feasibility and the adequacy of the underlying due diligence, the project also must be defined in sufficient detail to specify a clear scope of work and a supportable cost estimate through at least the CIP's six-year planning horizon.

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Project Need

The recommended timing and funding of a capital project or asset purchase depends on the urgency of the need it is intended to meet. As summarized in the table below, the projects and assets in the FY26-FY31 Capital Improvement Program that are most urgently needed (Priority 1) are scheduled for fiscal year 2026; those needed within three years but not immediately (Priority 2) are listed for fiscal years 2027 and 2028; and those needed within the next four to six years (Priority 3) are listed for later years.

Current Project/Asset Need	Planned for Fiscal Year:
Priority 1 – Urgent / Essential Project/asset purchase cannot be delayed to a future year because it is needed immediately for public health and safety or for uninterrupted continuation of essential community services.	FY26
Priority 2 – Needed in the Near Term Project/asset purchase is needed within three years to maintain the basic level and quality of community services.	FY27-FY28
Priority 3 – Desired in the Medium Term Project/asset purchase is desired within four to six years to maintain or increase the level and quality of community services.	FY29-FY31

3) CIP Development

Reliance on Capital Asset Financing Plan Process

The list of capital projects and assets currently proposed for the Town comes from the ten-year Capital Asset Financing Plan maintained by the Public Works Director. Historically, the capital financing plan process has worked well for lower-cost and shorter-lived capital asset purchases than those that logically would be included in the Capital Improvement Program. For FY26-FY31 (the period of this CIP), the list taken from the capital financing plan and reviewed by the CIPC includes 154 capital requests. Of these, only 52 requests meet the estimated cost (at least \$100,000) and expected useful life (at least eight years) criteria described above for inclusion in the CIP. *Most of the other requests on the list are for replacements of existing capital assets estimated to cost less than \$100,000.*

This year as last, the development of the CIP has been based on the Capital Asset Financing Plan process. At present, it is the only way the Town has available to compile and review capital expenditure request information; it unavoidably combines capital projects and assets that meet the CIP qualifying criteria with many that do not.

Given this, the FY26-FY31 CIP is a *hybrid capital improvement/capital replacement program* that includes all 155 items on the capital asset financing plan list. Specifically:

- For FY26, the CIP includes recommendations to appropriate funds for: a) two newly-proposed *capital improvement* expenditures; and b) 15 *capital replacement* expenditures. (If approved, the total FY26 capital appropriation for these 17 proposed expenditures would be \$2,033,744.)
- For FY27-FY31, the CIP lists but includes no recommendations regarding: a) 13 newly-proposed *capital improvement* expenditures; and b) 125 *capital replacement* expenditures requested in past years and scheduled for FY27 or later. (Following the Capital Asset Financing Plan process, funds for these expenditures have been set aside in prior years in associated CRFs, and additional set-asides for them are expected to be made in FY26. From FY27 through FY31, the estimated cost of these 138 proposed expenditures is \$57,877,700.)²

² Details of the 17 capital expenditures recommended for FY26 appropriations, as well as details of the 138 expenditures requested for FY27-FY31, are presented in **Section 4** below. In addition, for reference only, 261 capital expenditures proposed for FY32-FY99 currently listed in the Capital Asset Financing Plan are shown in **Appendix I**. These expenditures are scheduled for after the CIP's six-year planning horizon and therefore were not considered for FY26-FY31.

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2025 Recommendations to Improve the CIP Development Process

Recommendations Made in 2024

In its report to the Selectboard last year, the CIPC made three recommendations³ to improve the annual process for developing the Capital Improvement Program and enable advancement of a true CIP that is not a hybrid capital improvement/capital replacement program. The committee's recommendations in February 2024 were to:

1. Allocate Sufficient Time for CIP Development

Recommendation: *The CIPC recommends the following schedule for the annual CIP development process.*



2. Implement an Enterprise-wide Capital Project Management Platform

Recommendation: *Before the next CIP development cycle begins (by July 2024), the CIPC recommends that the Town identify, procure, and deploy a capital project management platform that smoothly enables aggregation, evaluation, and sharing of supporting information for CIP proposals across Town departments.*

3. Promote Alternative Financing for New CIP Projects

Recommendation: *As part of the instructions for developing new CIP proposals, the CIPC recommends that Town departments be encouraged to identify and detail alternatives to CRF set-aside financing for their proposed capital projects and large capital asset purchases. Such alternatives could include: debt financing (bonding); lease financing; tax increment financing (TIF); public-private-partnership (P3) financing; federal or state grant funding; and impact fee assessments.*

Because of Town staff resource constraints and a transition to new Town management in 2024, only the first of these recommendations was partially implemented. The committee again urges the Selectboard and Town management to focus on implementing these recommendations fully in 2025.

New 2025 Recommendations

Based on recent experience, the CIPC recommends four additional changes to improve the CIP development process:

4. Include Only Qualifying Projects and Assets

– Strictly speaking, the FY26-FY31 Capital Improvement Program should include and make recommendations concerning only the 52 projects/assets that meet the qualifying criteria of costing at least \$100,000 and having an expected useful life of at least eight years. If the 102 projects/assets that do not meet these criteria were excluded, the total estimated cost of the remaining 52 would be \$54,677,568, which is 92 percent of the total cost of all requests included in the current CIP. Discontinuing the hybrid capital improvement/capital replacement program thus would cut 66 percent of the capital requests now on the list but reduce the amount of proposed spending reviewed by only eight percent.

Recommendation: *Starting next year, the CIPC recommends that the CIP development process address only proposed capital projects and assets estimated to cost at least \$100,000 and expected to have at least eight years of useful life. Strictly adhering to the project criteria described in Section 2 will enable the CIPC to focus on major high-impact CIP project proposals, which are expected to increase significantly in cost and complexity in the next five years. The numerous capital replacements that would no longer be included in the Capital Improvement Program still would be vetted as part of the Capital Asset Financing Plan Process under the direction of the Town Manager and the senior leadership team and subject to final review and approval by the Selectboard.*

³ The full text of the 2024 recommendations is reproduced in **Appendix II**.

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5. Require Full Proposals for Projects/Asset Purchases Listed for Implementation Within Three Years – Looking ahead three years, the FY26-FY31 CIP includes seven capital improvement project/asset purchases that have an estimated cost of more than \$400,000; one of these has a cost of \$8,000,000 and another a cost of \$13,800,000. Their large price tags notwithstanding, the specific scope and implementation details of these projects/assets are yet to be developed. Even though the CIP indicates all seven are expected to start before July 2029, there currently is no satisfactory basis for evaluating their feasibility and planning. Without such information, the CIPC cannot make recommendations regarding, and the Selectboard and Town management may not be able to adequately plan for and arrange, their funding. For such large, costly projects/assets (as well as for those costing “only” \$100,000 to \$400,000), just-in-time plans delivered less than a year before they are expected to be implemented do not serve the Town well.

Recommendation: To ensure adequate and timely evaluation, financing and implementation of projects/assets included in the CIP, the CIPC recommends that, starting in 2025, detailed proposals be required for all those scheduled to begin within three years. Departments sponsoring qualifying capital improvement projects and asset purchases for FY27, FY28, and FY29 should submit proposals for them by the end of August. Taken from the FY26-FY31 CIP, the list of projects/assets for which proposals should be submitted is shown below.

Qualifying CIP Projects/Assets Scheduled for FY27, FY28, and FY29

Proposed Fiscal Year	Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Life (Years)	Cost	
					\$	% of FY
FY27	Howe Library Building Envelope Upgrade	Buildings	To Be Determined	40	\$433,000	24.3%
FY27	Downtown Hanover to Sachem Village MUP	Public Works	To Be Determined	20	\$450,000	25.2%
FY27	Sewer Capacity Study Phase 2	Public Works	To Be Determined	20	\$213,000	11.9%
FY27	Storm Drainage Study Phase 2	Public Works	To Be Determined	20	\$200,000	11.2%
FY27	Generator TH	Buildings	Building	15	\$175,000	9.8%
FY27	Reservoir Road MUP	Public Works	Municipal Transportation	25	\$114,200	6.4%
FY27	Tractor	Water Reclamation	Waste_Water	30	\$100,000	5.6%
FY27	Treatment modules MMM3	Water	Water	10	\$100,000	5.6%
					<i>New Subtotal</i>	<i>\$1,296,000</i>
					<i>Previously Scheduled Subtotal</i>	<i>\$489,200</i>
					TOTAL	\$1,785,200
						100.0%
FY28	South Main Street Reconstruction	Public Works	To Be Determined	50	\$13,800,000	81.9%
FY28	Ambulance1	Fire	Ambulance	10	\$497,000	3.0%
FY28	Pump Station #4	Water Reclamation	Bond WW	50	\$750,000	4.5%
FY28	Forestry	Fire	Fire	15	\$220,000	1.3%
FY28	Portable Radio Replacement XTS 2500	Fire	Fire	10	\$132,390	0.8%
FY28	Grader	Public Works	Highway	15	\$287,214	1.7%
FY28	Sidewalk Tractor 1	Public Works	Highway	8	\$168,000	1.0%
FY28	Skid Steer/Loader	Water Reclamation	Waste_Water	21	\$110,000	0.7%
FY28	Solar Array WTF Phase 1	Water	Water	40	\$875,000	5.2%
					<i>New Subtotal</i>	<i>\$13,800,000</i>
					<i>Previously Scheduled Subtotal</i>	<i>\$3,039,604</i>
					TOTAL	\$16,839,604
						100.0%
FY29	Howe Library Window Replacement	Howe Library	To Be Determined	25	\$400,000	3.9%
FY29	Ambulance 2	Fire	Ambulance	10	\$526,000	5.1%
FY29	Distribution Project 2 (\$455k)	Water	Bond W	67	\$8,000,000	78.1%
FY29	Window Replacement	Buildings	Building	25	\$131,150	1.3%
FY29	Solar Array PS & DPW	Buildings	Building	40	\$226,273	2.2%
FY29	Rescue Boat	Fire	Fire	10	\$133,741	1.3%
FY29	Truck 6-10 wheel dump with attachments	Public Works	Highway	10	\$113,000	1.1%
FY29	Pay & Display Meter Stations (21)	Police	Parking	8	\$157,500	1.5%
FY29	Control Access Equipment	Police	Parking	10	\$125,000	1.2%
FY29	Truck 27106	Public Works	Waste_Water	12	\$110,000	1.1%
FY29	Sludge Trailer	Water Reclamation	Waste_Water	20	\$208,000	2.0%
FY29	Treatment modules MMM2	Water	Water	10	\$110,000	1.1%
					<i>New Subtotal</i>	<i>\$400,000</i>
					<i>Previously Scheduled Subtotal</i>	<i>\$9,840,664</i>
					TOTAL	\$10,240,664
						100.0%

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6. Provide Feedback on Capital Improvement Projects Recommended But Rejected for Funding – For FY25, the CIPC recommended that \$433,180 be appropriated for a new capital improvement project – the “Howe Library Building Envelope Upgrade” – at the Howe Library. Without formal explanation, the project was not included in the Town’s FY25 budget proposal.⁴ While the reasons for this omission no doubt were sound, not having them formally stated for public review leaves open questions about the quality of the project proposal and the Town’s capital improvement priorities.

Recommendation: As part of its statement on the annual budget proposal to Town Meeting, the CIPC recommends that, when applicable, the Selectboard briefly explain why it decided not to approve an appropriation for a project recommended for funding in the CIP (e.g., because of budget constraints in the next fiscal year, the project’s magnitude, the need to phase the project, a lack of support for the project, etc.) and offer guidance to the project sponsor and Town management on how to improve the project proposal if it is resubmitted in the future.

7. Invite Community Members to Offer Suggestions for Capital Improvement Projects – The Town’s senior leadership team in collaboration with its standing committees is responsible for long-term planning and constantly evaluates Hanover’s assets and program needs. Examples of this long-term planning work include: Sustainability Master Plan; Walk Bike Plan; Howe Library Recommissioning Study; Municipal Facilities Assessment; Road Surface Maintenance Plan; and Wastewater Reclamation Study. While the Town’s departments, committees, and study groups conduct their planning work in public meetings and invite public input, community members are not always aware of these opportunities to request or suggest future capital improvements. In addition, community members may not be aware that improvements they desire are already included in the Town’s long-term planning.

Recommendation: Each year in July when instructions for capital improvement project proposals are sent to Town departments, the CIPC recommends that the Town Manager publicly announce the start of the CIP development process and invite community members to submit requests for capital improvements to the Town department responsible for the type of improvement they want. Such an announcement could be made through the Town’s website and press releases and sent directly to community organizations with special perspectives on Hanover’s future capital improvement needs (e.g., Town standing committees, Dresden SAU, Dartmouth College, Hanover Co-op, Hanover Improvement Society, etc.). It should include a guide to which department to contact for each type of improvement request and specify a deadline by which requests must be submitted.

⁴ While the “Howe Library Building Envelope Upgrade” project was not included in the FY25 budget proposal, the Selectboard did include funding of \$75,000 for the “Shared street vision plan and a street concept design for Hanover” project and \$1,988,591 for 20 previously scheduled capital asset replacements recommended by the CIPC. In addition, the FY25 budget proposal recommended appropriations of \$77,000 from the Police Vehicles and Equipment CRF for the purchase of specialized police radios and \$383,000 from the General Fund for several capital expenditures not reviewed by the CIPC, including: Town Facility Analysis (\$150,000); Town Hall Electric System Repair (\$175,000); Public Placemaking (\$50,000); and Town Hall Lock/Security Upgrade (\$8,000).

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4) FY26-FY31 Capital Improvement Program Projects

Capital Projects Recommended for Funding in FY26

For FY26, the CIPC recommends appropriations for two new *capital improvement projects* – a “Sewer Capacity Study Phase 1” and a “Storm Drainage Study Phase 1” – for which no funds have yet been set aside. In addition, the committee recommends appropriations for 15 previously scheduled *capital asset replacements* for which funds have been set aside. As shown in the following table, the total of these recommended appropriations is \$2,033,744.

*Recommended FY26 Capital Appropriations by CIP Project/Asset Type**

Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost	
				\$	% of FY
Sewer Capacity Study Phase 1	Public Works	To Be Determined	20	\$ 115,000	5.7%
Storm Drainage Study Phase 1	Public Works	To Be Determined	20	\$ 190,000	9.3%
		New Subtotal		\$ 305,000	15.0%
HVAC Controls PD	Buildings	Building	20	\$ 30,000	1.5%
Overhead Doors Etna FD	Buildings	Fire	20	\$ 14,250	0.7%
Hayes Hill Radio Building	Dispatch	Dispatch	50	\$ 70,000	3.4%
Fire Car 1	Fire	Fire	10	\$ 87,418	4.3%
Stairwell Maintenance	Parking	Parking	10	\$ 77,400	3.8%
Safety Rescue Equipment	Police	Police	5	\$ 67,500	3.3%
Truck 11 - 10 wheeler with plow	Public Works	Highway	12	\$ 288,176	14.2%
Backhoe Loader DPW	Public Works	Highway	15	\$ 160,000	7.9%
Truck 1	Public Works	Highway	10	\$ 75,000	3.7%
Maple Street Sidewalk gap	Public Works	Municipal Transportation	25	\$ 44,500	2.2%
Lebanon/Summer Video Detection System	Public Works	Road Construction	20	\$ 28,000	1.4%
Backhoe loader LMC1/2	Public Works	Waste_Water	10	\$ 80,000	3.9%
Backhoe Loader WTF1/2	Water	Water	10	\$ 80,000	3.9%
Balch Hill Water Storage Tank Paint	Water	Water	30	\$ 550,000	27.0%
Greensboro Booster Pumps	Water	Water	20	\$ 76,500	3.8%
		Previously Scheduled Subtotal		\$ 1,728,744	85.0%
**New" or "Previously Scheduled"		TOTAL		\$ 2,033,744	100.0%

Funding sources for the two new projects will have to be identified by the Selectboard and Town management. *The CIPC considers both projects important and believes they should be undertaken in FY26.* The projects would model the current conditions and capacities under different usage scenarios of the Town’s sewer system and its stormwater drainage system. These system models would provide essential information for use in identifying sewer system and stormwater drainage system improvements required to support future community growth as envisioned in the Town’s Sustainable Master Plan.

In addition to providing key information for planning community growth, the proposed Sewer Capacity and Storm Drainage Studies are the first step that must be taken in the process of determining and assessing impact fees to be charged for future private real estate development projects throughout the Town. Such impact fees would be collected to fund Town stormwater management programs and infrastructure and could be a significant source of new revenue. The studies also could be used to support creation of a Town stormwater and flood control utility, which it is authorized to do under New Hampshire RSA 149-I "Sewage and Waste Disposal".⁵ Such a utility could charge direct fees to fund stormwater system improvements.

⁵ See Appendix III for key provisions of RSA 149-I.

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Funding for the capital replacements listed above is expected to come from their associated capital reserve funds.⁶ The following table summarizes the recommended FY26 appropriations for these capital assets by CRF.

Recommended FY26 Appropriations for Capital Replacements by Capital Reserve Fund

Capital Reserve Fund	Available Balance as of 12/31/24	Projected for FY26 (subject to Town Meeting approval)		Recommended FY26 Appropriations from CRF	Appropriations as % of Projected FY26 Balance
		Deposit to CRF	Balance Before Appropriations		
Building	\$394,997	\$251,000	\$645,997	\$30,000	5%
Dispatch	\$231,861	\$28,800	\$260,661	\$70,000	27%
Fire	\$474,328	\$162,000	\$636,328	\$101,668	16%
Highway	\$40,098	\$496,780	\$536,878	\$523,176	97%
Municipal Transportation	\$123,628	\$34,000	\$157,628	\$44,500	28%
Parking	\$337,564	\$84,000	\$421,564	\$77,400	18%
Police	\$120,834	\$142,000	\$262,834	\$67,500	26%
Road Construction	\$38,976	\$75,000	\$113,976	\$28,000	25%
Waste Water	\$996,413	\$357,000	\$1,353,413	\$80,000	6%
Water	\$834,220	\$333,840	\$1,168,060	\$706,500	60%
Other CRFs	\$638,865	\$358,047	\$996,912	N/A	N/A
TOTALS	\$4,231,783	\$2,322,467	\$6,554,250	\$1,728,744	41%

Capital Expenditure Requests Listed for Consideration in FY27-FY31

As shown in the table below, the amount of capital expenditure requests for new projects is expected to increase significantly after FY26 – *from just \$305,000 in FY26, to \$13.8 million in FY28, to \$18.2 million in FY30*. Expenditure requests currently listed for 13 new capital improvement projects that would be implemented from FY27 through FY31 total \$34.8 million, compared to requests of \$23.1 million for 125 previously scheduled asset replacements during the same period.

Distribution of FY27-FY31 Capital Expenditure Requests by CIP Project/Asset Type

Project/Asset Type	\$	FY27	FY28	FY29	FY30	FY31	FY27-FY31	
							Totals	%
New Capital Improvement Projects	\$	\$1,346,000	\$13,825,000	\$475,000	\$18,150,000	\$955,000	\$34,751,000	60%
	#	5	2	2	3	1	13	9%
Previously Scheduled Capital Asset Replacements	\$	\$1,597,604	\$3,953,054	\$10,966,964	\$4,198,924	\$2,410,154	\$23,126,700	40%
	#	22	30	37	22	14	125	91%
TOTALS	\$	\$2,943,604	\$17,778,054	\$11,441,964	\$22,348,924	\$3,365,154	\$57,877,700	100%
	#	27	32	39	25	15	138	100%

Expenditure requests for each year from FY27 through FY31 are presented separately below. *As described in Section 3, the CIPC makes no recommendations regarding these expenditure requests.*

⁶ See Appendix IV for a summary of the funds.

CAPITAL IMPROVEMENT PROGRAM COMMITTEE
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*Listed FY27 Capital Expenditure Requests by CIP Project/Asset Type**

Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost	
				\$	% of FY
Howe Library Building Envelope Upgrade	Buildings	To Be Determined	40	\$ 433,000	14.7%
Howe Sidewalk & Retaining Wall	Howe Library	To Be Determined	50	\$ 50,000	1.7%
Downtown Hanover to Sachem Village MUP	Public Works	To Be Determined	20	\$ 450,000	15.3%
Sewer Capacity Study Phase 2	Public Works	To Be Determined	20	\$ 213,000	7.2%
Storm Drainage Study Phase 2	Public Works	To Be Determined	20	\$ 200,000	6.8%
New Subtotal				\$ 1,346,000	45.7%
Generator TH	Buildings	Building	15	\$ 175,000	5.9%
Carpet downstairs RWB	Buildings	Building	15	\$ 55,000	1.9%
Cardiac Monitor Defibrillators	Fire	Ambulance	6	\$ 116,000	3.9%
Marshall Lot Paving	Parking	Parking	20	\$ 45,000	1.5%
Pay & Display Meter Station (9)	Police	Parking	10	\$ 67,500	2.3%
Parking Operations Truck	Police	Parking	10	\$ 55,000	1.9%
Car #12	Police	Police	10	\$ 64,000	2.2%
Mowers 1-2 GF-1800	Public Works	Highway	10	\$ 29,504	1.0%
Truck 13-F550	Public Works	Highway	10	\$ 86,200	2.9%
Truck 2 (Long Line Painter Truck) F550	Public Works	Highway	11	\$ 67,150	2.3%
Graco Roadlazer (Long Line Painter)	Public Works	Highway	11	\$ 64,150	2.2%
Brine equipment	Public Works	Highway	11	\$ 51,400	1.7%
Fleet Service Vehicle	Public Works	Highway	15	\$ 85,000	2.9%
Reservoir Road MUP	Public Works	Municipal Transportation	25	\$ 114,200	3.9%
Main/South/Maple Control Cabinet	Public Works	Road Construction	20	\$ 74,000	2.5%
Explorer LMC	Public Works	Waste_Water	10	\$ 54,000	1.8%
Air Compressors (2) WTF	Water	Water	15	\$ 81,000	2.8%
Pressure Reducing valves 3	Water	Water	30	\$ 15,000	0.5%
Treatment modules MMM3	Water	Water	10	\$ 100,000	3.4%
Methane Boiler	Water Reclamation	Waste_Water	8	\$ 50,000	1.7%
Tractor	Water Reclamation	Waste_Water	30	\$ 100,000	3.4%
Primary Pumps	Water Reclamation	Waste_Water	15	\$ 48,500	1.6%
Previously Scheduled Subtotal				\$ 1,597,604	54.3%
**"New" or "Previously Scheduled"				TOTAL	\$ 2,943,604
					100.0%

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*Listed FY28 Capital Expenditure Requests by CIP Project/Asset Type**

Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost	
				\$	% of FY
Etna Library Outdoor Story Circle	Etna Library	To Be Determined	30	\$ 25,000	0.1%
South Main Street Reconstruction	Public Works	To Be Determined	50	\$ 13,800,000	77.6%
				New Subtotal	\$ 13,825,000
					77.8%
Revaluation first year	Assessing	Revaluation	10	\$ 15,000	0.1%
Revaluation first year	Assessing	Revaluation	10	\$ 15,000	0.1%
membrane roof DPW1	Buildings	Building	15	\$ 97,500	0.5%
Membrane Roof DPW2	Buildings	Building	15	\$ 56,500	0.3%
Digital Alarm Monitor	Dispatch	Dispatch	20	\$ 48,500	0.3%
Ambulance1	Fire	Ambulance	10	\$ 497,000	2.8%
Forestry	Fire	Fire	15	\$ 220,000	1.2%
Portable Radio Replacement XTS 2500	Fire	Fire	10	\$ 132,390	0.7%
Howe Lib Parking	Highway	Building	20	\$ 20,000	0.1%
Cruiser #2	Police	Police	4	\$ 74,500	0.4%
Cruiser #3	Police	Police	4	\$ 74,500	0.4%
Cruiser #4	Police	Police	4	\$ 74,500	0.4%
Cruiser #5	Police	Police	4	\$ 74,500	0.4%
Portable Message Board/radar	Police	Police	15	\$ 12,150	0.1%
Grader	Public Works	Highway	15	\$ 287,214	1.6%
Sidewalk Tractor 1	Public Works	Highway	8	\$ 168,000	0.9%
Truck 3 (Grounds)	Public Works	Highway	8	\$ 48,000	0.3%
Truck 19 (Bldgs. Van)	Public Works	Highway	10	\$ 45,000	0.3%
ZD221 (2) zero turn	Public Works	Highway	10	\$ 20,800	0.1%
Midblock Crossing 2	Public Works	Road Construction	15	\$ 30,000	0.2%
Lebanon/Park Signal Mast Arms	Public Works	Road Construction	25	\$ 25,000	0.1%
SCADA & instrumentation upgrades	Water	Water	5	\$ 40,000	0.2%
Solar Array WTF Phase 1	Water	Water	40	\$ 875,000	4.9%
Pump Station #4	Water Reclamation	Bond WW	50	\$ 750,000	4.2%
Skid Steer/Loader	Water Reclamation	Waste_Water	21	\$ 110,000	0.6%
Digester 2 radar sensor	Water Reclamation	Waste_Water	15	\$ 36,000	0.2%
Car - WTF	Water Reclamation	Waste_Water	10	\$ 60,000	0.3%
Digester 2 gas pressure sensor	Water Reclamation	Waste_Water	15	\$ 18,000	0.1%
Digester 2 membrane cover air system	Water Reclamation	Waste_Water	15	\$ 18,000	0.1%
Hazardous gas detection sensor	Water Reclamation	Waste_Water	15	\$ 10,000	0.1%
				Previously Scheduled Subtotal	\$ 3,953,054
					22.2%
**"New" or "Previously Scheduled"				TOTAL	\$ 17,778,054
					100.0%

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*Listed FY29 Capital Expenditure Requests by CIP Project/Asset Type**

Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost	
				\$	% of FY
Howe Library Window Replacement	Howe Library	To Be Determined	25	\$ 400,000	3.5%
Elevator removal	Howe Library	To Be Determined	100	\$ 75,000	0.7%
				New Subtotal	\$ 475,000
				4.2%	
Revaluation Second Year	Assessing	Revaluation	10	\$ 20,000	0.2%
Revaluation Second Year	Assessing	Revaluation	10	\$ 20,000	0.2%
Carpet Howe	Buildings	Building	15	\$ 92,000	0.8%
Window Replacement	Buildings	Building	25	\$ 131,150	1.1%
Boiler & 3 FHA DPW	Buildings	Building	20	\$ 99,000	0.9%
Boiler RWB	Buildings	Building	20	\$ 61,900	0.5%
Boiler TH	Buildings	Building	20	\$ 49,500	0.4%
DC Inverter (solar) PD	Buildings	Building	12	\$ 20,000	0.2%
Handicap Door Openers/Controls	Buildings	Building	15	\$ 14,000	0.1%
Solar Array PS & DPW	Buildings	Building	40	\$ 226,273	2.0%
Backup Generator PS	Buildings	Fire	25	\$ 75,000	0.7%
Solar PS Fire share (16%)	Buildings	Fire	40	\$ 43,100	0.4%
Video System	Dispatch	Dispatch	10	\$ 55,000	0.5%
Ambulance 2	Fire	Ambulance	10	\$ 526,000	4.6%
IV Med Pumps	Fire	Ambulance	7	\$ 14,000	0.1%
Rescue Boat	Fire	Fire	10	\$ 133,741	1.2%
Pay & Display Meter Stations (21)	Police	Parking	8	\$ 157,500	1.4%
Control Access Equipment	Police	Parking	10	\$ 125,000	1.1%
Sealing exposed bricks	Police	Parking	10	\$ 28,000	0.2%
Cruiser #11	Police	Police	9	\$ 57,000	0.5%
Cruiser #7	Police	Police	6	\$ 64,000	0.6%
Cruiser #8	Police	Police	6	\$ 64,000	0.6%
Cruiser #9	Police	Police	9	\$ 57,000	0.5%
Truck 6 -10 wheel dump with attachments	Public Works	Highway	10	\$ 113,000	1.0%
Truck 10 - pickup	Public Works	Highway	10	\$ 53,000	0.5%
Excavator Rebush/assess	Public Works	Highway	10	\$ 33,000	0.3%
Multi vehicle diagnostic tool	Public Works	Highway	10	\$ 15,000	0.1%
Vacuum Sweeper rehabilitate	Public Works	Highway	10	\$ -	0.0%
Lyme/Richmond signal upgrade	Public Works	Road Construction	20	\$ 84,000	0.7%
Truck 27106	Public Works	Waste_Water	12	\$ 110,000	1.0%
Distribution Project 2 (\$455k)	Water	Bond W	67	\$ 8,000,000	69.9%
Altoz TRX 766i Tracked Zero Turn Rider	Water	Water	10	\$ 21,000	0.2%
Ford Ranger #1	Water	Water	10	\$ 40,000	0.3%
Trailer (flat bed pipe trailer)	Water	Water	15	\$ 12,400	0.1%
Treatment modules MMM2	Water	Water	10	\$ 110,000	1.0%
Sludge Trailer	Water Reclamation	Waste_Water	20	\$ 208,000	1.8%
Mixer control panels	Water Reclamation	Waste_Water	25	\$ 34,400	0.3%
				Previously Scheduled Subtotal	\$ 10,966,964
				95.8%	
*New" or "Previously Scheduled"				TOTAL	\$ 11,441,964
				100.0%	

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*Listed FY30 Capital Expenditure Requests by CIP Project/Asset Type**

Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost	
				\$	% of FY
Second addition to Etna Library building.	Etna Library	To Be Determined	100	\$ 700,000	3.1%
Greensboro Road, Great Hollow Road and Etna	Planning & Zoning	To Be Determined	15	\$ 15,950,000	71.4%
Etna Village redesign and construction	Planning & Zoning	To Be Determined	15	\$ 1,500,000	6.7%
<i>New Subtotal</i>				\$ 18,150,000	81.2%
Heat pumps DPW	Buildings	Building	25	\$ 125,000	0.6%
Flooring PD	Buildings	Building	15	\$ 91,000	0.4%
Waste Oil Furnace	Buildings	Building	15	\$ 14,000	0.1%
Heating System Etna FD	Buildings	Fire	20	\$ 10,000	0.0%
Tower 1	Fire	Bond FD	25	\$ 1,150,000	5.1%
Thermal Imaging Camera A	Fire	Fire	10	\$ 45,000	0.2%
Thermal Imaging Camera B	Fire	Fire	10	\$ 11,000	0.0%
SCBA	Fire	Fire	10	\$ 278,182	1.2%
Lot 5 West Wheelock	Parking	Parking	20	\$ 17,000	0.1%
Security Cameras Pkg 7 Leb	Police	Parking	10	\$ 50,700	0.2%
Truck 8 -6 wheel dump with plow	Public Works	Highway	12	\$ 228,000	1.0%
Sidewalk Tractor 2	Public Works	Highway	8	\$ 195,000	0.9%
Roller Compactor	Public Works	Highway	25	\$ 179,881	0.8%
Truck 7 -6 wheel dump	Public Works	Highway	12	\$ 166,200	0.7%
Truck 17 -6 wheel dump with plow	Public Works	Highway	12	\$ 166,200	0.7%
Park/Lyme Control Cabinet	Public Works	Road Construction	20	\$ 86,000	0.4%
Lebanon/Park Gridsmart Video Detection Syst	Public Works	Road Construction	20	\$ 32,000	0.1%
West/W Wheelock Video Detection system	Public Works	Road Construction	10	\$ 31,000	0.1%
Main/South/Maple Mast Arms	Public Works	Road Construction	25	\$ 28,000	0.1%
Filter Modules MM4	Water	Water	15	\$ 53,300	0.2%
Solar Grasse Rd Phase 2 buyout	Water Reclamation	Waste_Water	40	\$ 1,196,461	5.4%
Truck 05220	Water Reclamation	Waste_Water	10	\$ 45,000	0.2%
<i>Previously Scheduled Subtotal</i>				\$ 4,198,924	18.8%
**"New" or "Previously Scheduled"		TOTAL		\$ 22,348,924	100.0%

*Listed FY31 Capital Expenditure Requests by CIP Project/Asset Type**

Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost	
				\$	% of FY
Howe Library HVAC	Howe Library	To Be Determined	20	\$ 955,000	28.4%
<i>New Subtotal</i>				\$ 955,000	28.4%
Revaluation Salvage	Assessing	Revaluation	10	\$ 35,000	1.0%
Underground Fuel Storage Tanks	Buildings	Bond GF	30	\$ -	0.0%
Emergency Generator - RWB	Buildings	Building	25	\$ 60,654	1.8%
Howe Library Air Handlers	Buildings	Building	30	\$ 75,000	2.2%
Boiler (2) Howe	Buildings	Building	30	\$ 124,000	3.7%
Heat Pumps Police	Buildings	Building	20	\$ 370,000	11.0%
Paving Etna FD	Buildings	Fire	15	\$ 25,000	0.7%
Lot 1 Paving	Parking	Parking	20	\$ 42,000	1.2%
Radio Console	Police	Dispatch	15	\$ 225,000	6.7%
Fuel Storage	Public Works	Bond GF	30	\$ 1,075,000	31.9%
Fuel Island Canopy	Public Works	Bond GF	35	\$ -	0.0%
Loader 1 DPW	Public Works	Highway	10	\$ 150,000	4.5%
120 MUP Buck to DHMC	Public Works	Municipal Transportation	25	\$ 200,000	5.9%
Park/Wheelock Mast Arms	Public Works	Road Construction	25	\$ 28,500	0.8%
<i>Previously Scheduled Subtotal</i>				\$ 2,410,154	71.6%
**"New" or "Previously Scheduled"		TOTAL		\$ 3,365,154	100.0%

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Appendix I: FY32-FY99 Expenditures Listed in the Capital Asset Financing Plan

Proposed Fiscal Year	Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost
FY32	Shed # 2 relocation to DPW	Buildings	Bond GF	50	\$ 500,000
FY32	Elevator Howe	Buildings	Building	18	\$ 120,000
FY32	High Efficiency heat pump phase 1 TH	Buildings	Building	15	\$ 93,500
FY32	DC Inverter (solar) TH	Buildings	Building	12	\$ 20,000
FY32	Solar Hot Water FD	Buildings	Fire	20	\$ 15,000
FY32	Howe library Functioning elevator	Howe Library	To Be Determined	20	\$ 120,000
FY32	Lebanon St Lot 7 parking	Parking	Parking	20	\$ 33,000
FY32	HPR Parks & Grounds	Parks & Recreation	To Be Determined	15	\$ 751,879
FY32	RWB Community Center	Parks & Recreation	To Be Determined	10	\$ 251,443
FY32	Police simulcast radio system	Police	Dispatch	15	\$ 117,000
FY32	Cruiser #2 w/FLIR 8yr	Police	Police	4	\$ 89,000
FY32	Cruiser #3 w/FLIR 8 yr	Police	Police	4	\$ 89,000
FY32	Cruiser #4	Police	Police	4	\$ 83,500
FY32	Cruiser #5	Police	Police	4	\$ 83,500
FY32	Cruiser lights	Police	Police	9	\$ 23,750
FY32	Vacuum Sweeper	Public Works	Highway	10	\$ 338,000
FY32	Excavator	Public Works	Highway	10	\$ 288,000
FY32	Sidewalk Tractor 3	Public Works	Highway	8	\$ 212,000
FY32	Truck 16 pickup	Public Works	Highway	10	\$ 50,000
FY32	Flusher	Public Works	Waste_Water	11	\$ 120,000
FY32	Truck 20224	Public Works	Waste_Water	12	\$ 41,700
FY32	Rodder	Public Works	Waste_Water	20	\$ 24,000
FY32	Electrical metering & Efficiency	Water	Water	10	\$ 47,037
FY32	Primary digester cover	Water Reclamation	Waste_Water	20	\$ 175,400
FY32	Motor operated valves	Water Reclamation	Waste_Water	20	\$ 168,100
FY32	Flow meter local displays	Water Reclamation	Waste_Water	20	\$ 87,700
FY32	Digester spiral heat exchangers	Water Reclamation	Waste_Water	20	\$ 70,200
FY32	Digester mixing pump	Water Reclamation	Waste_Water	20	\$ 66,000
FY32	Centrifuge feed pump	Water Reclamation	Waste_Water	20	\$ 65,800
FY32	Digester transfer pumps	Water Reclamation	Waste_Water	20	\$ 61,400
FY32	Centrifuge conveyor #2	Water Reclamation	Waste_Water	20	\$ 61,400
FY32	Draft tube mixer	Water Reclamation	Waste_Water	20	\$ 51,200
FY32	Digester recirculation pump	Water Reclamation	Waste_Water	20	\$ 41,000
FY32	Centrifuge conveyor #1	Water Reclamation	Waste_Water	20	\$ 29,250
FY32	Hazardous gas alarm panel	Water Reclamation	Waste_Water	20	\$ 22,000
FY33	Low Temp Heat pump phase 2 TH	Buildings	Building	15	\$ 65,000
FY33	Air Conditioning RWB	Buildings	Building	15	\$ 51,000
FY33	Heating System FD	Buildings	Fire	20	\$ 20,000
FY33	Fire Radio System	Fire	Bond FD	20	\$ 645,000
FY33	Utility 1	Fire	Fire	10	\$ 323,000
FY33	SCBA/ N95 fit tester	Fire	Grant	10	\$ 24,500
FY33	CCTV Cameras Parking Garage & Lot 1	Parking	Parking	10	\$ 53,000
FY33	Garage joint/membrane repair	Parking	Parking	10	\$ 20,000
FY33	911 Call Boxes/cell mesh network	Police	Parking	10	\$ 38,650
FY33	Firearms & related equipment	Police	Police	10	\$ 38,000
FY33	Ebikes - Police	Police	Police	10	\$ 18,000
FY33	Truck 9 -10 Wheel Dump	Public Works	Highway	12	\$ 243,000
FY33	Ped Crossing 5	Public Works	Municipal Transportation	15	\$ 25,000
FY33	Main/Wheelock Mast Arms	Public Works	Road Construction	25	\$ 24,000
FY33	Air Compressor LMC	Public Works	Waste_Water	15	\$ 17,000
FY33	Treatment Modules MMM1, compressor & VR	Water	Water	10	\$ 172,000
FY33	Digester gas holding membrane	Water Reclamation	Waste_Water	20	\$ 261,200

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Proposed Fiscal Year	Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost
FY34	Roof Replacement PD	Buildings	Building	20	\$ 128,800
FY34	Carpet RWB	Buildings	Building	10	\$ 37,000
FY34	RWB parking lot lighting	Buildings	Building	15	\$ 30,000
FY34	Low-Temp Heat pump Etna Lib	Buildings	Building	15	\$ 12,000
FY34	Exhaust Ventilation System PS	Buildings	Fire	20	\$ 60,000
FY34	Chipper	Highway	Highway	10	\$ 80,000
FY34	Police Department Portable Radios	Parking	Grant	10	\$ 148,000
FY34	Hopkin Center Parking	Parking	Parking	20	\$ 58,000
FY34	Lighting upgrades	Police	Parking	10	\$ 80,000
FY34	bridge112/091	Public Works	Bond Bridge	50	\$ 217,000
FY34	bridge131/162	Public Works	Bond Bridge	40	\$ 201,800
FY34	bridge133/089	Public Works	Bond Bridge	30	\$ 182,300
FY34	bridge115/078	Public Works	Bond Bridge	50	\$ 125,000
FY34	bridge107/063	Public Works	Bond Bridge	30	\$ 91,150
FY34	bridge110/069	Public Works	Bond Bridge	30	\$ 90,000
FY34	bridge108/066	Public Works	Bond Bridge	35	\$ 89,300
FY34	Trailer 2 - 9 ton	Public Works	Highway	20	\$ 14,000
FY34	Summer/Park Control Cabinet	Public Works	Road Construction	20	\$ 61,000
FY34	Midblock Crossing 1	Public Works	Road Construction	15	\$ 30,800
FY34	F550 Dump Truck	Water	Water	10	\$ 129,000
FY35	Roof Replacement (west side)	Buildings	Building	20	\$ 165,000
FY35	Generator DPW	Buildings	Building	25	\$ 86,357
FY35	Windows TH	Buildings	Building	20	\$ 47,000
FY35	Solar Hot Water RWB	Buildings	Building	20	\$ 22,000
FY35	LED lighting and light redesign PD	Buildings	Energy Efficiency	20	\$ 10,000
FY35	Paving FD	Buildings	Fire	20	\$ 150,000
FY35	Metal Door Replacement phase 3 of 3	Buildings	Fire	30	\$ 16,000
FY35	Engine 2	Fire	Bond FD	21	\$ 1,300,000
FY35	Fire Car #2	Fire	Fire	10	\$ 84,872
FY35	Thermal Imaging Camera B	Fire	Fire	10	\$ 33,230
FY35	EMS Ventilators	Fire	To Be Determined	5	\$ 47,600
FY35	Truck 70 Recreation	Parks & Recreation	Highway	20	\$ 40,000
FY35	Truck 5 -6 wheel dump with plow	Public Works	Highway	12	\$ 336,000
FY35	Truck Buildings	Public Works	Highway	15	\$ 66,000
FY35	Truck 20101 - (Fleet Service Truck)	Public Works	Highway	15	\$ 56,000
FY35	Truck W (Grounds)	Public Works	Highway	15	\$ 40,000
FY35	Park/Lyme Mast Arms	Public Works	Road Construction	25	\$ 32,000
FY35	Water Meters	Water	Water	25	\$ 700,000
FY35	Water Meters phase 1	Water	Water	15	\$ 200,000
FY35	Utility Engineer Vehicle	Water	Water	12	\$ 78,000
FY35	Dewatering centrifuges	Water Reclamation	Bond WW	20	\$ 794,000
FY35	WRF Roof	Water Reclamation	Waste_Water	20	\$ 295,000
FY35	Digester heat exchangers	Water Reclamation	Waste_Water	20	\$ 96,500
FY35	Digester heat exchangers	Water Reclamation	Waste_Water	20	\$ 96,500
FY35	Digester 2 mixing pump	Water Reclamation	Waste_Water	20	\$ 62,200
FY35	Digester 1 recirculation pump	Water Reclamation	Waste_Water	20	\$ 38,900
FY35	Digester 2 sludge level sensor	Water Reclamation	Waste_Water	20	\$ 15,600
FY35	Chemical feed heat trace system	Water Reclamation	Waste_Water	20	\$ 15,600
FY36	Heat Pumps Howe	Buildings	Building	15	\$ 305,000
FY36	Fleet floor protective coating	Buildings	Building	20	\$ 41,300
FY36	RTU Air Conditioner	Buildings	Building	20	\$ 17,000
FY36	Over Head Doors FD	Buildings	Fire	20	\$ 40,000
FY36	Hayes Hill Generator	Dispatch	Dispatch	20	\$ 25,000
FY36	Allen Lot Paving	Parking	Parking	20	\$ 20,000
FY36	Dispatch furniture	Police	Dispatch	15	\$ 135,000
FY36	Truck 14 - 6 wheel dump with plow	Public Works	Highway	12	\$ 384,000
FY36	Truck 12 -6 wheel dump with plow	Public Works	Highway	12	\$ 384,000
FY36	Backhoe Loader (Kubota)	Public Works	Highway	15	\$ 75,000
FY36	Truck lift (16 TN)	Public Works	Highway	20	\$ 22,250
FY36	Lebanon/Summer Control Cabinet	Public Works	Road Construction	20	\$ 102,000
FY36	Boiler (Propane) WTF	Water	Water	30	\$ 42,000
FY36	Domestic boiler recirculation pumps WRF	Water Reclamation	Waste_Water	20	\$ 25,400

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Proposed Fiscal Year	Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost
FY37	Multipurpose room floor	Buildings	Building	20	\$ 80,000
FY37	Propane Tube Heaters	Buildings	Building	15	\$ 75,000
FY37	Windows Second Floor	Buildings	Fire	20	\$ 65,000
FY37	Asphalt shingled Roof	Buildings	Fire	20	\$ 39,600
FY37	RTV FD	Fire	Ambulance	20	\$ 37,900
FY37	Ledyard Bridge Lighting	Highway	Bond Bridge	15	\$ 36,000
FY37	Logger recorder	Police	Dispatch	10	\$ 23,500
FY37	Snogo - loader snow blower	Public Works	Highway	20	\$ 197,400
FY37	Roadside Mower boom	Public Works	Highway	12	\$ 92,000
FY37	APS- pedestrian activation	Public Works	Road Construction	15	\$ 124,000
FY37	Vactron	Water	Water	15	\$ 155,797
FY37	Secondary Chlorination	Water	Water	15	\$ 125,000
FY37	Manganese Monitor & Analyzer	Water	Water	15	\$ 77,898
FY37	Pump Station #5	Water Reclamation	Bond WW	30	\$ 742,000
FY37	Automatic transfer switch	Water Reclamation	Waste_Water	25	\$ 89,200
FY37	Digester level sensor	Water Reclamation	Waste_Water	25	\$ 17,000
FY38	Membrane Roofing RWB	Buildings	Building	15	\$ 117,000
FY38	Roof TH	Buildings	Building	20	\$ 48,000
FY38	Air to air heat exchangers	Buildings	Fire	15	\$ 81,000
FY38	Town Hall/Hayes/PD Antenna	Dispatch	Dispatch	50	\$ 375,000
FY38	Engine 3 - year 1	Fire	Fire	19	\$ 248,943
FY38	Utility 1	Fire	Fire	15	\$ 160,000
FY38	Banwell Lot	Parking	Parking	20	\$ 25,000
FY38	Training Room flooring, ceiling & lights	Police	Building	15	\$ 48,000
FY38	Bulldozer	Public Works	Highway	30	\$ 581,000
FY38	Main/Wheelock Video Detection System	Public Works	Road Construction	20	\$ 40,000
FY38	Generator WTF	Water	Water	30	\$ 125,000
FY39	AC Air Handler	Buildings	Building	25	\$ 67,600
FY39	Elevator TH	Buildings	Building	25	\$ 45,000
FY39	Roof replacement FD	Buildings	Fire	20	\$ 125,000
FY39	RWB Parking	Highway	Building	20	\$ 42,000
FY39	School zone speed flashers	Police	Road Construction	15	\$ 32,000
FY39	Culvert Cleaner (De-icer)	Public Works	Highway	20	\$ 14,400
FY39	Summer/Park Mast Arms	Public Works	Road Construction	25	\$ 36,000
FY39	Truck 16222	Public Works	Waste_Water	10	\$ 154,000
FY39	Water Meters phase 1	Water Reclamation	Waste_Water	15	\$ 200,000
FY40	Salt Storage Facility roof	Buildings	Building	25	\$ 54,200
FY40	LED lighting Howe	Buildings	Building	20	\$ 20,000
FY40	LED Lighting TH	Buildings	Building	20	\$ 15,000
FY40	LED lighting RWB	Buildings	Energy Efficiency	20	\$ 16,000
FY40	LED lighting DPW	Buildings	Energy Efficiency	20	\$ 10,000
FY40	LED lighting TH	Buildings	Energy Efficiency	20	\$ 8,000
FY40	High Pressure Compressor FD	Buildings	Fire	20	\$ 88,000
FY40	Window Replacement	Buildings	Fire	20	\$ 47,600
FY40	West/W Wheelock Control Cabinet	Public Works	Road Construction	20	\$ 112,000
FY40	Lebanon/Park Signals Control Cabinet	Public Works	Road Construction	20	\$ 112,000
FY40	Traffic Signal Replacement	Public Works	Road Construction	20	\$ 40,000
FY40	Pressure Reducing Valve 1	Water	Water	20	\$ 25,000
FY40	aeration blowers	Water Reclamation	Waste_Water	20	\$ 200,000
FY40	Flow meter WRF1	Water Reclamation	Waste_Water	20	\$ 39,000
FY40	Effluent flow meter	Water Reclamation	Waste_Water	20	\$ 22,000

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Proposed Fiscal Year	Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost
FY41	Interior Lighting Etna FD	Buildings	Fire	20	\$ 15,000
FY41	LED lighting Apparatus bay FD	Buildings	Fire	20	\$ 15,000
FY41	Lebanon/Summer Mast Arms	Public Works	Road Construction	25	\$ 38,000
FY41	Park/Lyme Video Detection System	Public Works	Road Construction	20	\$ 25,000
FY41	Park/Wheelock Video Detection System	Public Works	Road Construction	20	\$ 25,000
FY41	Main/South/Maple Gridsmart Video Detection	Public Works	Road Construction	20	\$ 25,000
FY42	recabling & fire alarm panels	Buildings	Building	20	\$ 25,000
FY42	Lot 1 Lighting	Parking	Parking	15	\$ 51,000
FY43	Flooring DPW	Buildings	Building	20	\$ 153,000
FY43	Fire A & B Repeater	Dispatch	Dispatch	20	\$ 504,000
FY43	Dispatch Ctr Renovations	Dispatch	Dispatch	20	\$ 200,000
FY43	RTV P&R	Public Works	Highway	25	\$ 53,000
FY43	Compressor HW	Public Works	Highway	23	\$ 32,000
FY43	Hydro Seeder	Public Works	Highway	25	\$ 14,000
FY43	Sidewalk Storrs Rd to Tanzi access1	Public Works	Municipal Transportation	25	\$ 64,400
FY43	Sidewalk Tanzi to Greensboro	Public Works	Municipal Transportation	25	\$ 40,500
FY43	Sidewalk Storrs Rd to Tansy access	Public Works	Road Construction	25	\$ 59,000
FY43	Sidewalk Storrs Rd to Tansy access	Public Works	Road Construction	25	\$ 59,000
FY43	Trash Pump	Public Works	Waste_Water	30	\$ 36,700
FY44	Roof Replacement (east side)	Buildings	Building	20	\$ 438,000
FY44	20 Tn Equipment Trailer	Highway	Highway	20	\$ 83,000
FY44	Structural, membrane, Cosmetic & repairs	Parking	Parking	20	\$ 440,000
FY44	bridge144/085	Public Works	Bond Bridge	30	\$ 241,900
FY44	bridge122/083	Public Works	Bond Bridge	30	\$ 223,300
FY44	Summer/Park Video Detection System	Public Works	Road Construction	20	\$ 49,000
FY44	Lebanon/Park Signal Head Replacement Coo	Public Works	Road Construction	25	\$ 15,500
FY45	Riello burners	Buildings	Building	30	\$ 26,000
FY45	Bucket Truck	Public Works	Highway	25	\$ 92,000
FY45	Mid-block crossing 3	Public Works	Municipal Transportation	25	\$ 32,000
FY45	West/W Wheelock Mast Arms	Public Works	Road Construction	25	\$ 42,000
FY46	Multi City Heat Pumps RWB	Buildings	Building	25	\$ 530,000
FY46	Solar PV PD phase1	Buildings	Energy Efficiency	30	\$ 35,000
FY46	Raw Water Pump Station	Water	Water	50	\$ 490,000
FY46	Backwash pump motors 20 Hp (5)	Water	Water	20	\$ 26,000
FY46	Domestic Boiler WRF	Water Reclamation	Waste_Water	30	\$ 131,000
FY47	Wall Mounted Heaters	Buildings	Building	30	\$ 16,400
FY47	Syphon PS #10	Water Reclamation	Waste_Water	75	\$ 275,000
FY48	Windows PD	Buildings	Building	30	\$ 62,500
FY48	Air Condition (low temp hear pump)	Buildings	Fire	15	\$ 17,500
FY49	Windows @ DPW phase 1	Buildings	Building	30	\$ 30,000
FY49	Pressure Reducing Valve 2	Water	Water	30	\$ 20,000
FY49	Nitrogen Removal & Facility upgrade	Water Reclamation	Bond WW	25	\$ 22,000,000
FY50	Boiler PD	Buildings	Building	30	\$ 42,000
FY50	Windows @ DPW phase 2	Buildings	Energy Efficiency	30	\$ 6,000
FY50	Windows training room	Police	Building	30	\$ 35,000
FY51	Sludge Mate Rolloff	Water Reclamation	Waste_Water	30	\$ 149,000
FY52	Lower Siding RWB	Buildings	Building	30	\$ 70,000
FY52	Reservoir Roundabout Apron	Highway	Road Construction	30	\$ 80,000

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Proposed Fiscal Year	Capital Project/Asset	Department/Sponsor	Prospective Funding Source (Bond, CRF, TBD)	Expected Life (Years)	Cost
FY53	Windows DPW	Buildings	Building	30	\$ 71,000
FY53	Metal Door Replacement phase 1 of 3	Buildings	Fire	30	\$ 49,000
FY53	Plumbing renovations phase 2	Buildings	Fire	30	\$ 30,000
FY53	Parking Lot DPW	Highway	Building	30	\$ 375,000
FY53	Bulldozer undercarriage/pin/bush	Public Works	Highway	15	\$ 64,000
FY53	Calcium Chloride Storage	Public Works	Highway	30	\$ 57,000
FY53	Greensboro Road Storage Tank Paint	Water	Water	30	\$ 311,300
FY54	Metal Door Replacement phase 2 of 3	Buildings	Fire	30	\$ 50,000
FY54	Howe Library children's shelving	Howe Library	Public Private Partnership	30	\$ 119,000
FY54	bridge130/086	Public Works	Bond Bridge	50	\$ 277,100
FY54	bridge124/084	Public Works	Bond Bridge	50	\$ 277,100
FY54	bridgebox4	Public Works	Bond Bridge	50	\$ 184,300
FY54	bridgebox3	Public Works	Bond Bridge	50	\$ 184,300
FY54	bridgebox2	Public Works	Bond Bridge	50	\$ 184,300
FY54	bridge056/089	Public Works	Bond Bridge	35	\$ 118,000
FY54	Primary Clarifier rehabilitation	Water Reclamation	Waste_Water	35	\$ 487,500
FY56	Salt Storage Facility	Public Works	Bond GF	60	\$ 937,000
FY56	Chlorine contact tanks	Water Reclamation	Waste_Water	50	\$ 1,925,000
FY56	Pump station #3	Water Reclamation	Waste_Water	50	\$ 880,000
FY58	Greensboro Road Pump Station	Water	Water	50	\$ 376,000
FY60	Solar Panels TH	Buildings	Building	40	\$ 65,000
FY60	College Street Sidewalk	Highway	Public Private Partnership	40	\$ 4,000,000
FY60	aeration basins	Water Reclamation	Bond WW	75	\$ 4,224,700
FY65	bridge091/174	Public Works	Bond Bridge	50	\$ 467,400
FY65	bridge098/053	Public Works	Bond Bridge	7	\$ 25,000
FY66	Lyme Road Multi-use Path	Public Works	Municipal Transportation	50	\$ -
FY67	Siding FD	Buildings	Fire	50	\$ 100,000
FY67	Hemlock Road sidewalk	Public Works	Municipal Transportation	50	\$ -
FY68	Dresden Road Diverter	Public Works	Municipal Transportation	50	\$ -
FY72	Domestic Plumbing	Buildings	Fire	50	\$ 35,000
FY72	bridge118/080	Public Works	Bond Bridge	75	\$ 1,000,000
FY72	bridgebox1	Public Works	Bond Bridge	50	\$ 800,000
FY72	bridge116/097	Public Works	Bond Bridge	50	\$ 600,000
FY72	bridge213/150	Public Works	Bond Bridge	50	\$ 425,000
FY72	Crosby Sidewalk Gap	Public Works	Municipal Transportation	50	\$ 20,000
FY73	Ruddsboro @ 3 mile Road	Public Works	Bond Bridge	30	\$ 600,000
FY74	Sidewalk Verona and Willow Springs	Public Works	Municipal Transportation	50	\$ 33,700
FY74	Sidewalk Strong Trail to Hemlock Road	Public Works	Municipal Transportation	50	\$ 23,600
FY79	Temporary water storage tank	Water	Water	100	\$ -
FY91	Distribution Project 1 (\$304k)	Water	Bond W	67	\$ 7,800,000
FY96	bridge102/066	Public Works	Bond Bridge	75	\$ 195,000
FY96	Water standby tank	Water	Water	100	\$ -
FY99	bridge091/144	Public Works	Bond Bridge	50	\$ -
FY99	bridge061/046	Public Works	Bond Bridge	40	\$ -
FY99	Grasse Road Storage Tank	Water	Bond W	75	\$ 4,500,000
FY99	Sand Hill Water Storage Tank	Water	Bond W	75	\$ 2,000,000
FY99	Solar Grasse Rd Phase 2 initial payment	Water Reclamation	Waste_Water	40	\$ 304,000
FY99	Aeration Installation	Water Reclamation	Waste_Water	30	\$ 110,000
TOTAL					\$ 81,625,606

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Appendix II: 2024 Recommendations to Improve the CIP Development Process

Excerpt from the CIPC's Report to the Selectboard on February 16, 2024:

“For FY26 and beyond, the CIPC proposes to work with the Selectboard and Town management to begin to develop a true Capital Improvement Program. Doing so will require three key changes:

- 1. Allocate Sufficient Time for CIP Development** – Developing and evaluating viable CIP proposals requires much more than a few weeks’ time. For FY25, several significant proposals with estimated costs ranging from hundreds of thousands to millions of dollars were submitted. The CIPC determined these were not ready for consideration because they lacked sufficient supporting information for and detailed explanation of their scope and cost. In addition, with so little time available, no opportunity for public review and discussion of these proposals as presented to the committee could be provided.

Recommendation: The CIPC recommends the following schedule for the annual CIP development process.



By early July, Town management and the CIPC should issue detailed instructions to departments for developing and submitting complete, well-supported CIP proposals;

In July, Town departments should provide opportunities (e.g., through email or other online suggestion collection, public meetings, etc.) for the public to provide input on their CIP proposals;

By early August, Town departments should submit final proposals to be considered for inclusion in the following year’s Capital Improvement Program;

By mid-September, the CIPC in collaboration with Town management should conduct an initial evaluation of submitted proposals and schedule public hearings in October to clarify proposal details and receive input on them from community members;

In October, the CIPC should conduct the scheduled hearings and complete its evaluation of the proposals;

By mid-November, the CIPC should publish a preliminary list of CIP proposals it intends to recommend for inclusion in the following year’s Capital Improvement Program and invite public comment;

By mid-January, the CIPC should publish a draft report of the following year’s Capital Improvement Program and invite public comment;

By mid-February, the CIPC should formally adopt and publish a final Capital Improvement Program report.

- 2. Implement an Enterprise-wide Capital Project Management Platform** – Many managers and staff from different departments participate in the development of CIP proposals and, if funded, in their execution. This work involves a variety of information presentation and management and other tasks, including: project scoping and justification; cost estimation; documentation organization; and, when a proposal is implemented, progress tracking and reporting and project accounting. Without a central platform to standardize and manage proposal information and related tasks across departments, Town management and the CIPC cannot readily aggregate, evaluate, and share supporting information for CIP proposals. Moreover, they cannot easily update and tie all proposals together at a macro-level on an ongoing basis to provide the Selectboard and public a clear picture of the overall Capital Improvement Program at any time.

Recommendation: Before the next CIP development cycle begins (by July 2024), the CIPC recommends that the Town identify, procure, and deploy across Town departments a capital project management platform with features that meet the requirements described above.

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3. Promote Alternative Financing for New CIP Projects – The Town’s reliance on multi-year Capital Reserve Fund set-asides to fund most capital investments is a good approach for the purchase of “commodity” assets (e.g., building roof replacements, rolling stock replacements, etc.) with predictable useful lives and replacement schedules. However, in the coming years the Town will see CIP proposals for many new multi-year capital improvement projects requiring investments of \$100,000 or more. Defaulting to CRF set-asides to fund some of these projects could delay for years realization of significant benefits for the Town. For example, a hypothetical multi-million-dollar capital project to reconfigure downtown Hanover’s streets and sidewalks to improve traffic flow and parking and make pedestrian access easier and safer could, even once approved, take as much as a decade to start if it were funded in this way.⁷

Recommendation: As part of the instructions for developing new CIP proposals, the CIPC recommends that Town departments be encouraged to identify and detail alternatives to CRF set-aside financing for their proposed capital projects and large capital asset purchases. Such alternatives could include: debt financing (bonding); lease financing; tax increment financing (TIF); public-private-partnership (P3) financing; federal or state grant funding; and impact fee assessments. (N.B.: Departments’ proposed financing alternatives should be considered by the Selectboard as part of overall long-term revenue planning for the Town during the annual budgeting process.)”

⁷ For a compelling multi-million-dollar project like the one in this example, the Town would most likely and appropriately use debt financing to expedite it. Projects costing less than a million dollars, however, would not as readily be considered for financing options other than CRF set-asides no matter how great their expected benefits might be.

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Appendix III: New Hampshire RSA 149-I "Sewage and Waste Disposal"

RSA 149-I is a New Hampshire statute titled "Sewage and Waste Disposal." It outlines the authority and framework for municipalities to manage sewage, waste, and stormwater systems, including the establishment of stormwater utilities.

Key Provisions of RSA 149-I:

1. Authority to Establish Stormwater Utilities:

- Municipalities are authorized to create stormwater and flood control utilities.
- The statute allows towns and cities to charge fees to property owners based on their contributions to stormwater runoff (e.g., impervious surface area).

2. Purpose:

- To ensure sustainable funding for managing stormwater systems, controlling flooding, and complying with federal and state water quality regulations.
- Helps municipalities address issues like stormwater pollution, flooding, and infrastructure maintenance.

3. Fee Structures:

- RSA 149-I permits the creation of fee schedules based on the amount of impervious surface area on a property or other equitable criteria.
- These fees are collected to fund stormwater management programs and infrastructure.

4. Regulatory Compliance:

- Municipalities must comply with the Clean Water Act and other environmental laws.
- The utility ensures dedicated resources to meet federal and state stormwater management standards.

5. Public Engagement and Ordinance:

- Towns must adopt an ordinance to formally establish the utility.
- The process often includes public hearings to determine the fee structure and the scope of the utility's operations.

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Appendix IV: Town Capital Reserve Funds

The Town's capital asset financing plan has served as a schedule for making annual contributions to 13 dedicated Capital Reserve Funds (CRF) used as "savings accounts" in which the Town accumulates over time sufficient funds to pay for certain types of asset replacement. These CRFs are summarized below.

Capital Reserve Fund	Authorizing Town Meeting Warrant Articles (<i>fund's specified purpose highlighted in boldface</i>)	Funding Source	Date Of Creation
Ambulance Equipment	Ambulance—Town Meeting 1989 ARTICLE TWENTY-THREE: To see if the Town will vote to establish a capital reserve fund as provided in RSA 35:1 to finance all or part of the cost of ambulance equipment , and further, to authorize the transfer of any reserves of the Upper Valley Regional Emergency Medical Care Service to this capital reserve fund which shall be known as the Ambulance Equipment Capital Reserve Fund.	User Fees and Property Tax	7/1/1989
Bridge Replacement and Renovation	Bridge—Town Meeting 2004 ARTICLE NINETEEN: To see if the Town will vote to establish a Bridge Replacement and Renovation Capital Reserve Fund under the provisions of RSA 35:1 for the ongoing necessary reconstruction and improvements to the Town's bridges , and to raise and appropriate thirty-four thousand dollars (\$34,000) to be placed in this fund towards this purpose.	Property Tax	7/1/2004
Building Maintenance and Improvement	Building—Town Meeting 2008 ARTICLE TWENTY: To see if the Town will vote to establish a Building Maintenance and Improvement Capital Reserve Fund under the provision of RSA 35:1 for preventive maintenance and energy efficiency initiatives to Town buildings , and to raise and appropriate \$50,000 to be placed in this fund towards this purpose.	Property Tax	7/1/2008
Dispatch Equipment and Center Renovation	Dispatch—Town Meeting 2003 ARTICLE TWENTY-SIX: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of replacing Dispatch equipment and for enhancements to the Dispatch Center , and to raise and appropriate the sum of \$10,000 for deposit into this fund.	Property Tax	7/1/2003
Highway Construction and Maintenance	Highway, Police, and Fire Equipment—Town Meeting 1964 ARTICLE FOURTEEN: To see if the Town will vote to appropriate and place in capital reserve funds, pursuant to RSA 35, the total sum of \$17,082.15 (which was the balance remaining in the Precinct Capital Reserve Fund and transferred to the Town on December 31, 1963) for the following purposes: (1) \$6,567.57 for the future purchase of highway construction and maintenance equipment ; (2) \$2,145.01 for the future purchase of police vehicles and equipment and (3) \$8,369.57 for the future purchase of fire vehicles and equipment .	Property Tax	7/1/1964
Police Vehicles and Equipment		Property Tax	7/1/1964
Fire Department Vehicles and Equipment			
Parking Operations Vehicles and Parking Facilities Improvements	Parking—Town Meeting 1993? NH State Report MS-9 notes that this fund was created in 1993, but no enabling warrant article from that era can be found. Mention of a Parking Capital Reserve Fund and/or a Special Reserve Fund is made in 1985 Town Meeting Warrant Articles 12 and 13. (Assumed to be for ongoing maintenance and improvement of Town parking operations and facilities, including shuttle and transit services.)	User Fees and TIF District tax revenue (used to pay parking facility debt)	7/1/1993

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Capital Reserve Fund	Authorizing Town Meeting Warrant Articles (<i>fund's specified purpose highlighted in boldface</i>)	Funding Source	Date Of Creation
Property Revaluation	Revaluation—Town Meeting 2004 ARTICLE TWENTY: To see if the Town will vote to establish a Town Revaluation Capital Reserve Fund under the provisions of RSA 35:1 for the scheduled 2008 revaluation of the Town , and to raise and appropriate ten thousand dollars (\$10,000) to be placed in this fund towards this purpose, and appoint the Selectmen as agents to expend from the fund.	Property Tax	7/1/2004
Road Construction and Improvements	Road—Town Meeting 2004 ARTICLE TWENTY-FIVE: To see if the Town will vote to rename the North College Street Reconstruction Capital Reserve Fund to the Road Construction and Improvements Capital Reserve Fund, and to ratify its purposes, authorizing its use for future reconstruction and improvements of Town roadways , and to raise and appropriate eighty-five thousand dollars (\$85,000) to be placed in this fund towards this purpose. A two-thirds vote is required.	Property Tax	7/1/2004
Sewer Equipment and Facilities Improvements	Sewer—Town Meeting 1965 ARTICLE TWELVE: To see if the Town will vote to appropriate the sum of \$19,697.00 received from the State of New Hampshire and place it in a capital reserve fund pursuant to RSA 35, for the improvement of sewage facilities .	User Fees	7/1/1965
Transportation Improvement Fund	Transportation Improvements—Town Meeting 2000 ARTICLE TWENTY-ONE: To see if the Town will vote to collect an additional motor vehicle registration fee of \$5.00 per vehicle for the purpose of supporting a municipal transportation improvement fund for the purposes set forth in RSA 261:153 VI, and further, to vote to establish said fund. Proceeds from said fund are to be used to support eligible local transportation improvement projects such as public transportation, roadway improvements, signal upgrades, and development of new bicycle and pedestrian paths (must be voted upon by ballot). (N.B.: Town Meeting discussion clarified that the fund should be used for pedestrian- and bike-related projects .)	Vehicle Registration Fees	7/1/2000
Water Treatment and Distribution Equipment and System	Water—Town Meeting 2011 ARTICLE TWELVE: To see if the Town will vote to establish a Water Treatment and Distribution Equipment and System Capital Reserve Fund under the provisions of RSA 35:1 for the ongoing necessary capital maintenance of and improvements to the plant and equipment comprising the Town's water utility system , and to raise and appropriate the sum of \$113,050 for deposit into this fund.	User Fees	7/1/2011