

**ZONING BOARD OF ADJUSTMENT  
TOWN OF HANOVER, NH**

**EQUITABLE WAIVER  
RSA 674:33-a**

**FOR OFFICE USE ONLY**

Case No. \_\_\_\_\_

Fee total \_\_\_\_\_

Date filed \_\_\_\_\_

Received by \_\_\_\_\_

1. Applicant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone No. \_\_\_\_\_

Email \_\_\_\_\_

2. Property Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone No. \_\_\_\_\_

3. Project Location (Street Address) \_\_\_\_\_

Tax Map \_\_\_\_\_ Lot \_\_\_\_\_ Zoning District \_\_\_\_\_

4. Applicant requests an Equitable waiver as provided in RSA 674:33-a and

Article \_\_\_\_\_ Section \_\_\_\_\_ of the Hanover Zoning Ordinance:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. THE UNDERSIGNED HEREBY GRANTS PERMISSION for members of the Zoning Board to enter property for purposes of reviewing the information provided in this application.

Owner / Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6. This application has been completed in accordance with the Zoning Ordinance of the Town of Hanover.

Owner / Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

I hereby acknowledge receipt of this application.

Zoning Administrator \_\_\_\_\_ Date \_\_\_\_\_

# EQUITABLE WAIVER

## SUBMISSION REQUIREMENTS CHECKLIST

- Payment of **filing fee** \$300 + \$25 Legal Notice + \$16.04 per name on notification list\* (\*NO exclusions; every name)
- SEVEN copies of the following, COLLATED**
  - This **checklist** – completed by the applicant
  - 1<sup>st</sup> page of this application** – completed by the applicant
    - Application bears the signature of the property owner or authorized agent **OR** is accompanied by a letter of authorization signed by property owner or authorized agent
  - Notification list** – provided by the applicant.

Notification requirements are outlined in NH RSA 676:7 & in the Zoning Ordinance. The notification list shall be drafted not more than FIVE days prior to filing, and shall include the names AND mailing addresses of:

    - Owner of the subject property
    - Applicant (if different from the owner of the subject property)
    - Abutting property owners. A list of abutting property owners & mailing addresses can be generated & printed from the Assessor's records at: [axisgis.com/HanoverNH/](http://axisgis.com/HanoverNH/) For properties under a condominium or other collective form of ownership, a list of the officers of the collective or association, is acceptable. When the officers are not known, each individual condominium owner must be listed. Please call 640-3213 for assistance.
    - All holders of conservation, preservation or agricultural preservation restrictions as defined in RSA 477:45
- \* Failure to provide accurate information may result in hearing delays \***
- A detailed letter**
  - Describing the request
  - Addressing the equitable waiver criteria set out in Section 211.1 A-D, and/or Section 211.2 of the Zoning Ordinance.
- Detailed, legible **plans** showing the exact location of existing conditions
  - ONE copy of full-size plan** (no larger than 24"x36")
  - SEVEN copies of file-size plans** (11"x17")
- Digital copy** of complete submission emailed to bruce.simpson@hanovernh.org

**ZONING BOARD OF ADJUSTMENT SCHEDULE: 2025**

- Hearings are usually held on the fourth Thursday of the month, in the Town Hall Boardroom, beginning at 7:00 PM
- Deliberations are usually held the week after the public hearing, on Thursday, in the Town Hall Boardroom, beginning at 7:00 PM
- Submission date is usually the last business day of the preceding month

<b>MONTH</b>	<b>SUBMIT APPLICATION BY</b>	<b>HEARING DATE</b>	<b>DELIBERATIONS</b>
JANUARY	December 31	<b>JANUARY 23</b>	January 30
FEBRUARY	January 31	<b>FEBRUARY 27</b>	March 6
MARCH	February 28	<b>MARCH 27</b>	April 3
APRIL	March 31	<b>APRIL 24</b>	May 1
MAY	April 30	<b>MAY 22</b>	May 29
JUNE	May 30	<b>JUNE 26</b>	July 3
JULY	June 30	<b>JULY 24</b>	July 31
AUGUST	July 31	<b>AUGUST 28</b>	September 4
SEPTEMBER	August 29	<b>SEPTEMBER 25</b>	October 2
OCTOBER	September 30	<b>OCTOBER 23</b>	October 30
NOVEMBER	October 31	<b>NOVEMBER 20</b>	December 4
DECEMBER	November 28	<b>DECEMBER 18</b>	January 8

The ZBA reserves the right to hold deliberations on the same night as the hearing and/or to reschedule, postpone, or continue hearings or deliberative sessions when warranted by the circumstances.