

**Town of Hanover Ordinance #43**  
**Allen Street Placemaking Pilot Temporary Closure Ordinance**

**Section 1: Authority**

Pursuant to RSA 41:11, the Hanover Selectboard hereby adopts orders the temporary closure of a portion of Allen Street from South Main Street to the Entrance to Parking Lot #1, shall be closed to vehicular traffic from June 26<sup>th</sup> until August 26th.

**Section 2: Purpose**

The purpose of this closure is to provide a public gathering space, promote community engagement, enhance pedestrian safety, and support local businesses by temporarily closing Allen Street to vehicular traffic and allowing for public use and activities, outdoor dining, and vendor spots.

**Section 3: Permitted Uses**

- A. In order to effectuate the purposes of this Ordinance, the following commercial uses shall be permitted, upon the payment of the required fees and evidence of insurance by the vendor, and the issuance of a license by the town:
  1. Any approved food service establishments adjacent to Allen Street may set up outdoor dining areas. A total of no more than 600 square feet of outdoor dining area shall be permitted in the closed area of Allen Street for each vendor.
  2. Two vendor spots for non-food service establishments shall be available for daily rental. These spots shall be approximately 12' x 6' in area, and may be occupied between the hours of 7 am and 10 pm for any use otherwise permitted in the D-1 District. Daily vendor spaces may be booked through the Hanover Parks and Recreation Department, for up to five days at a time. Town retains final approval over all applications and must issue a license before vending may begin.
  3. Organizations or business may host events on Allen Street, provided those events are open to the general public. All such events must be coordinated with the Hanover Parks and Recreation Department in advance. No private events are permitted.

**Section 4: Fees**

1. Food service establishments wishing to utilize the allocated seating areas shall pay a fee of \$150 for each 200 square feet used, as a one-time payment due by July 1<sup>st</sup>.
2. Fees for per diem vendor spots are as follows:

\$5 per day for any Hanover-based business, organization, or resident

\$10 per day for any non-Hanover nonprofit or community group

\$50 per day for any non-Hanover business
3. Fees for community groups looking to use Allen Street to host an event open to the public will be based on the anticipated costs to the Town, with a maximum cost per event of \$100.

**Section 5: Insurance**

1. All vendors and food service establishments utilizing the open streets space shall carry liability insurance in minimum amount of \$500,000, naming the Town of Hanover as an additional insured.

2. Proof of insurance must be submitted to the Town prior to the issuance of the license to operate.

#### **Section 6: Other Regulations**

1. No outdoor amplified music shall be permitted on Allen Street except through the temporary outdoor event permit process as outlined by the town.

2. Vendors, food service establishments, and any businesses or organizations utilizing any space within Allen Street shall be responsible for the proper disposal of their trash, recycling, and food waste, and maintaining cleanliness within their designated areas.

3. All activities within the open streets area must comply with existing town ordinances and regulations, including Hanover Ordinance #27, Street Vendors.

4. An alternative loading zone will be created adjacent to Allen Street in the un-used lane to Parking Lot #1 during the term of this Ordinance.

5. The free motorcycle-only parking will be relocated to the parking space closest to the entrance to Parking Lot #1 and designated with appropriate signage

#### **Section 7: Public Notice**

Public notice of this ordinance shall be provided through appropriate channels to inform residents, businesses, and the general public of its provisions. Additionally, the Town has committed to ongoing, detailed communication with all of those with an interest in properties on Allen Street before, during, and after the term of this Ordinance.

#### **Section 8: Enforcement**

1. The Hanover Police Department shall be responsible for enforcing this ordinance.

2. Pursuant to RSA 41:11-b, any person who violates this Ordinance shall be guilty of a violation, and shall have their license revoked with no refund of any fees which have been paid.

#### **Section 9: Effective Date**

This ordinance shall take effect immediately upon approval by the Hanover Selectboard and shall remain in effect until amended or repealed.

Approved by the Hanover Selectboard July 1<sup>st</sup> 2024.

IN WITNESS WHEREOF, a majority of the Selectboard have hereunder set their hands.

TOWN OF HANOVER SELECTBOARD

---

Carey Callaghan, Chair

---

Joanna Whitcomb, Vice Chair

---

Jarett Berke, Secretary

---

Jennie Chamberlain

---

Athos Rassias