



## JOINT LOSS MANAGEMENT COMMITTEE

Tuesday, June 6, 2023

11:00 A.M. – Police Department Training Room

### Minutes

Non-management attendees: Wyatt Ulman, Bruce Sanborn, Janice Grady, Dave Saturley, Sue Girouard, Richard Scheuer

Management attendees: Alex Torpey, Katie Williams, Mike Gilbert, Ross Farnsworth, Peter Kulbacki; Asa Metcalf, Don Foster

The Meeting was called to Order at 10:01 a.m.

Minutes of March 7<sup>th</sup> were approved.

Review of Workers Comp Reported Accidents: Since the last meeting, we have had 4 workers comp claims; 2 from DPW for strain and cut, puncture, scrape, 1 from Fire for a strain and one from Police.

Review of Vehicle Accidents: Truck #5 was hit by a Fed Ex truck, Fed Ex insurance is covering the expense; Truck #6 has approximately \$4000 in damage; on February 27, a holder hit a fire hydrant, punctured the fuel tank, work completed in house but cost of new fuel tank was \$5500.00. Ambulance 2 sideswiped tower, replaced lights and door hinge for \$541, fixed in house.

### Department Updates

- Town Hall: No safety or health issues.
- DPW/Water/WRF:
- DPW – floors, windows, carpets, trimming completed
- Water – No safety or health issues
- Wastewater – pot holes, need windows & doors; lab doesn't meet standard criteria re: ventilation, flooring, etc. All of these are part of the upgrade
- Howe Library: Carpet is lifting, being held down by duct tape. Ross is working on this.

Etna Library: No safety or health issues.

- HPR/R.W. Black Center: Lugs in manhole have been replaced.
- Fire: No health or safety issues; air to air heat exchanger is being installed starting week of June 12. Panic button in fire training room; possibility of getting someone to train on how to use machines in gyms.
- Police: No health or safety issues.

Updated covid policy being released today

New Business: Janice asks if there is money in the budget to remove a large oak table or old desks? There are no people in Town that have healthy backs to remove these heavy items. Pete suggests planning these type of needs rather than expecting same day removal.

Meeting adjourned at 10:38 p.m.

- Next meeting scheduled for September 5, 2023 at 11:00 a.m. at the Police Department Training Room