

SELECTBOARD MEETING
May 5, 2025

7PM - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Selectboard was called to order at 7p.m. by C. Callaghan, Chair.

Also present were: Joanna Whitcomb, Vice Chair, Rob Houseman, Town Manager, Jennie Chamberlain, Selectboard Member, Jarett Berke, Selectboard Member; Ellen Bullion, Finance Director

Absent: Athos Rassias, Selectboard Member

1. Opening of Meeting

a. Call to Order

C. Callaghan called the meeting to order.

2. Public Hearing

None

3. Agenda Review

None

4. Announcements/Recognition

None

5. Public Comment

a. Public may address the Board

David Vincelette, 93 Lebanon St asked if the monitors in the room are available to the public to present information.

The Board noted they addressed this at the last meeting and confirmed again that if there is an item a resident wants to present it needs to be sent to the Town Manager's office to be reviewed and if appropriate, added to the agenda and public packet and forwarded to the Selectboard in advance of the meeting.

Mr. Vincelette addressed issues he brings to all Selectboard meetings claiming local government officials have broken state and federal laws against him and calling for their response and investigations into these matters. Additionally, he asked who authorized the dumping of asphalt waste into the water and how the public was notified of the dumping. How was Storrs Pond protected? How were reservoirs protected? He would like the Board to watch the YouTube video that shows him being held on his property.

R. Houseman introduced the newly hired Planning Director, Jennifer Murray, who introduced herself to the Board.

6. Business Requiring Discussion

a. FY 2025 Budget Overview

E. Bullion presented a Fiscal year 2025 financial performance update through the third quarter. She plans to provide quarterly updates moving forward. Documentation was provided.

The Chair moved item 6c to this slot.

c. Selectboard Warrant assignment and Selectboard Poll Coverage schedule

The Chair noted there had been a phone call with Kari Asmus, Carey Callaghan and Ellen Bullion relating to Warrant Articles 10, 11 and 13.

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The Board addressed the issues with those articles first.

Article 10: Sewer and Water Treatment numbers. Based on discussions had by the board on April 7 and 14, the intended amount of funding reflected in the warrant article should be \$978,567, not \$357,000.

E. Bullion clarified that the correct numbers were presented, published in the budget documents, but not voted on by the board.

The recommendation to move forward is that whichever Selectboard member who introduces Article 10 at Town Meeting explains and clarifies the status and allows that an amendment can be made at Town Meeting.

Article 11: \$44,500 for municipal transportation improvement fund. These funds were added to the warrant article after the Selectboard voted on the item.

The recommendation to move forward is that whichever Selectboard member who introduces Article 11 at Town Meeting explains and clarifies the status and allows that an amendment can be made at Town Meeting.

Article 13: scriveners' error- The Board had previously agreed to strike a particular sentence that did not get removed prior to the printing of the warrant.

The recommendation to move forward is that whichever Selectboard member who introduces Article 13 at Town Meeting explains and clarifies the status and allows that an amendment can be made at Town Meeting. J. Chamberlain clarified with the Town Manager that the right of way includes sidewalks.

The board discussed who will present each warrant article at Town Meeting.

Article 5	J. Berke
Article 6-9	J. Chamberlain
Article 10-11	J. Whitcomb
Article 12-14	J. Chamberlain
Article 15-16	J. Berke
Article 17	A. Rassias
Article 18	C. Callaghan
Article 19-21	A. Rassias

The board discussed other timing obligations on election day and who is available when.

C. Callaghan will follow up with the members to confirm their chosen slots of time and pro-tems (if any).

b. Review FY 2025 Selectboard OKR (Objectives and Key Results)

C. Callaghan noted he will create a slide which he will present with the budget item at Town Meeting. The slide will show what the board has and hasn't done from the list of objectives. He will send around the slide for review when it's ready.

The Board discussed key performance indicators and how over time they can be better identified and shared with the public.

7. Town Manager Report

Town Manager Rob Houseman submitted his report in writing which highlighted the following department updates:

- Fire
- Planning, Zoning, Codes
- DPW
- Police

8. Business Requiring Action

a. Approval of March 24, April 7, April 14, 2025, Selectboard Minutes

At 8:08 pm J. Whitcomb MOVED to Approve the minutes of March 24 as amended. J. Berke SECONDED. All in favor

At 8:09 pm C. Callaghan MOVED to Approve the minutes of April 7 as amended. J. Berke SECONDED. All in favor with J. Whitcomb abstaining

At 8:09 pm C. Callaghan MOVED to Approve the minutes of April 14 as amended. J. Berke SECONDED. All in favor

b. Donation Request – Storrs Pond Recreation Area on behalf of The Hanover Improvement Society from the Bressett Fund.

Staff Analysis

Compliant with Bressett Fund Guidelines

- Swim lesson staffing, administration, and insurance – \$40,000
 - o Supports seasonal personnel delivering community youth swim instruction.
 - o Clearly benefits Hanover residents and is programmatic and operational.
- Tennis program staffing and supplies – \$8,000
 - o Covers wages for instructors and expendable program materials (balls, racquets).
 - o Directly tied to ongoing youth and adult educational programming.
- Family scholarships – \$10,000
 - o Promotes equitable access for underserved families.
 - o Aligns with Bressett's focus on broad community benefit and inclusion.

Eligible Program Equipment (not bricks and mortar)

- Watercraft replacement (kayaks, canoes, paddleboards, paddles) – \$5,100
 - o Acceptable as non-capital, seasonal-use gear essential to program delivery.
- Personal Flotation Devices (PFDs) – \$1,000
 - o Likely eligible as safety equipment used by participants.
 - o Consumable nature supports non-capital classification.
- Lifeguard chair and rescue board – \$3,500
 - o Are safety tools required for programming, not facility upgrades

If the Board approves the request, it will then go to the Trustees of the Trust Fund for approval.

The board discussed with the Town Manager other funding requests that have been or may be requested and J. Chamberlain expressed interest in walkable routes to Storrs Pond and Oak Hill, including a path along the driveway, to serve this all-season town treasure in the heart of walkable neighborhoods. They confirmed that no funds can be issued until after July 1, 2025 due to the budget already being prepared.

At 8:23 pm C. Callaghan MOVED to Approve the donation from the Bressett Fund on behalf of The Hanover Improvement Society in the amount of \$67,000 for the Storrs Pond Recreation area. J. Chamberlain SECONDED. All in favor

c. Approval of Items i to viii by Consent

i. Administrative Abatement – 16 Occom Ridge, Hanover, NH

ii. Appointments – Conservation Commission; alternate member, CIPC School Board Member, and Election Official

- o Ken McEnaney Conservation Commission alternate member

- Renee Sullivan CIPC School Board member
- Rob Starkey, Janet Starkey, Michelle Schembri, and Sandra Scheidt - Election Officials

iii. Grant – Etna Library

\$7,000 Grant from Dorothy Byrne for costs associated with building additional bookcases at Etna Library

iv. Donations – Etna Library

- \$20.00 from Jeremy Merritt and Emily Biolsi
- \$100.00 from Scott Hammond
- \$300.00 NH Humanities Council, Inc

v. Donations – Fire Department

- Vehicle from the Town of Lyme for training purposes
- Vehicle from Gary Tibbetts for training purposes
- Vehicle from Catherine Gibson for training purposes

vi. Donation – Parks and Recreation

Donation to Parks and Recreation in the amount of \$1,278.00 for “Welcome to Hanover” banner

vii. Light pole banner request – Hood Museum of Art

Light pole banner request from Hood Museum of Art for their 40th anniversary celebration

viii. Banner requests – Hanover Parks and Recreation, Hopkins Center, Crafts Fair

- Hanover Parks and Recreation for “Welcome to Hanover” banner
- Hopkins Center for the Arts reopening celebration
- “Pods for the Pulpit” crafts fair raising funds for The Haven

At 8:26 pm C. Callaghan MOVED to Approve the consent agenda items i, iii, iv, v, vi, vii, viii. J. Berke SECONDED.
All in favor

Donations were read into the record.

Item ii was discussed.

J. Whitcomb requested a list of all the members of the boards, commissions and committees, how many members each should have, whether the Selectboard liaison member is a voting member or not, and what the Selectboard roles are.

K. Asmus clarified information about the School Board appointee to the CIPC.

At 8:33 pm J. Whitcomb MOVED to Approve consent agenda items ii as presented. J. Chamberlain SECONDED.
All in favor

9. Selectboard Reports

- J. Berke
 - Trustees
- J. Whitcomb
 - No Report
- C. Callaghan
 - Nothing to Report
- A. Rassias
 - No Report
- J. Chamberlain

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- Sustainability
 - Earth Week Fair
 - Solid waste/ legislation
- Planning Board
- Bike Walk
 - Vision plan open house coming up May 12

Other Business

All are encouraged to come to Town Meeting and thanks to the staff and committees for the work put into the preparations.

10. Adjournment

The board did not need to attend a non-public session.

J. Whitcomb MOVED to adjourn at 8:50pm. J. Berke SECONDED.

All in favor. The meeting adjourned at 8:50PM.

Respectfully Submitted,

Jarett Berke

SUMMARY

Item 8a

At 8:08 pm J. Whitcomb MOVED to Approve the minutes of March 24 as amended. J. Berke SECONDED. All in favor

At 8:09 pm C. Callaghan MOVED to Approve the minutes of April 7 as amended. J. Berke SECONDED. All in favor with J. Whitcomb abstaining

At 8:09 pm C. Callaghan MOVED to Approve the minutes of April 14 as amended. J. Berke SECONDED. All in favor

Item 8b

At 8:23 pm C. Callaghan MOVED to Approve the donation from the Bressett Fund on behalf of The Hanover Improvement Society in the amount of \$67,000 for the Storrs Pond Recreation area. J. Chamberlain SECONDED. All in favor

Item 8c

At 8:26 pm C. Callaghan MOVED to Approve the consent agenda items i, iii, iv, v, vi, vii, viii. J. Berke SECONDED.

All in favor

At 8:33 pm J. Whitcomb MOVED to Approve consent agenda items ii as presented. J. Chamberlain SECONDED.

All in favor

Item 10

J. Whitcomb MOVED to adjourn at 8:50pm. J. Berke SECONDED. All in favor.