

Committee Meeting Agenda

Date: Thursday January 15, 2026

Location: Town Hall, Board Room

Time: 10:00 a.m. – 11:30 a.m.

Committee members: John Dolan (chair), Kari Asmus (co-vice chair), Renée Sullivan (co-vice chair), Jennie Chamberlain, Carey Callaghan, Evan Gerson, Matt Stover, Lawrence Walters (alternate)

Committee staff: Rob Houseman, Ellen Bullion, Tom Grantham, Pete Kulbacki

- 1) Agenda review; 12 December meeting minutes review/approval (5 mins.)
- 2) Public comments (for items not on the agenda) (10 mins./as needed)
- 3) Updates on South Main Street Reconstruction and W. Wheelock Corridor Improvements – Rob Houseman (5 mins.)
- 4) Review of CIPC schedule for January and February – John Dolan (5 mins.)
- 5) Discussion of second draft of FY27-FY32 Capital Improvement Program Report – Committee (45 mins.)
- 6) Other Business: TBD (10 mins./as needed)
- 7) Adjournment

Next scheduled CIPC meeting on Thursday February 19, 2026 at 10:00 a.m.

If needed, ad hoc meeting may be called on Thursday January 29 or Thursday February 5.

January-February 2026 Report Preparation Schedule

Assignment	Due Date	Notes
CIPC members submit feedback on sections of first draft of report distributed on 12/12/15	Sunday January 11	
John incorporates feedback and sends second draft to CIPC members for pre-meeting review	Tuesday January 13	
January 15 CIPC meeting at which focus will be discussion and revision of second draft	Thursday January 15	
John incorporates latest revisions and sends third draft to CIPC members for review	Tuesday January 20	
CIPC members submit feedback on third draft	Friday January 23	Depending on how extensive feedback on the third draft is, an <i>ad hoc</i> meeting may be called for the last week of January or first week of February to resolve or clarify remaining issues.
John incorporates feedback and sends final draft to CIPC members	Monday January 26	
Ad hoc CIPC meeting to resolve/clarify remaining issues with final draft (<i>only if needed</i>)	Proposed for: Thursday January 29 or Thursday February 5	Date for a possible <i>ad hoc</i> meeting to be confirmed at January 15 meeting.
CIPC members approve final report	Either at: • Ad hoc CIPC meeting (<i>if it is held and all issues are resolved</i>) • Thursday February 19 CIPC meeting	